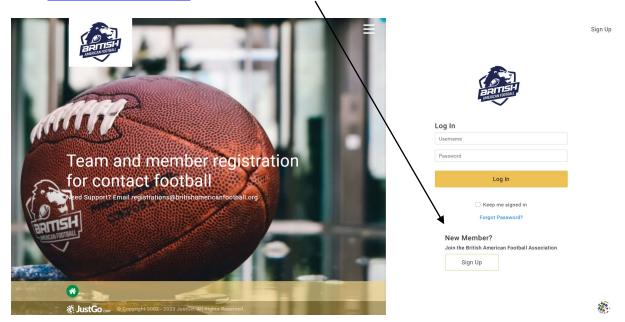
Creating a new BAFA contact football membership



Please note, all members should complete their own registration, except for players under 16 years of age who must have this completed by a parent or guardian.

Go to https://bafa.justgo.com and click on 'New Member'



Please complete all sections. The Username automatically self populates with your email address. You can change this to a new username of your choice if you prefer.

1

	AMERICA HODINAL	
Sign Up		
First Name	Last Name	
Email Address		
Contact Number		
Date of Birth	/	
Day \$	Month 🗢 Year	\$
Gender	/	
	nale ONon-binary ne Trans feminine Other	
Username	*	
Password		
		0

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In line with the General Data Protection Regulation, you'll then be invited to set your communication preferences and indicate you have reviewed and agree to BAFA's privacy notice by ticking to accept these. You can update your communication preferences again in the future within your profile if you change your mind.

Agreements & Opt-ins

Back	Accept & Conti
Communication Preferences	
BAFA Communications	
To help us continually improve the sport and provide send you occasional updates from BAFA including us events, activities and clubs. Please note, members wi will still continue to receive regular club management information directly related to this role.	eful tips and news related to BAFA ho elect to hold the status of club admin
$\hfill\square$ I would like to receive BAFA related news and tips	0
JustGo Communications	
□ I would like to receive JustGo news, features and p	product information
I would like to receive information from JustGo's p BAFA Privacy Notice	partners or affiliates
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BAFA Privacy Notice British American Foot PRIVACY NOTICE FOR OU We are committed to respecting your privacy. This notice is information that we collect and how it is secured before, du	t ball Association R MEMBERS to explain how we use your personal ring and after your membership with us. This tion, what your rights are. For the purposes o
BAFA Privacy Notice British American Foot PRIVACY NOTICE FOR OU We are committed to respecting your privacy. This notice is information that we collect and how it is secured before, du notice explains how we comply with the law on data protect	t ball Association R MEMBERS to explain how we use your personal ring and after your membership with us. This tion, what your rights are. For the purposes o
BAFA Privacy Notice British American Foot PRIVACY NOTICE FOR OU We are committed to respecting your privacy. This notice is information that we collect and how it is secured before, du notice explains how we comply with the law on data protect data protection BAFA will be the data controller of any of yo	t ball Association R MEMBERS to explain how we use your personal ring and after your membership with us. This tion, what your rights are. For the purposes o ur personal information.
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BAFA Privacy Notice British American Foot PRIVACY NOTICE FOR OU We are committed to respecting your privacy. This notice is information that we collect and how it is secured before, du notice explains how we comply with the law on data protect data protection BAFA will be the data controller of any of yo This notice applies to you if you are either: 1. An individual player/participant of the British Americ	tball Association R MEMBERS to explain how we use your personal ring and after your membership with us. This tion, what your rights are. For the purposes of ur personal information.

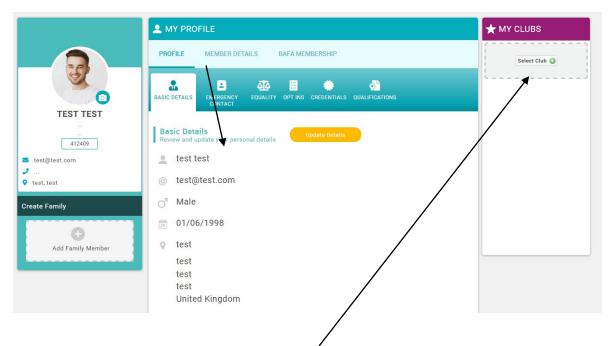
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Your profile page will then be brought up. The first step here is to add your profile picture. This needs to be a passport style photo with a clear image of your face.

You can add this by clicking on the camera icon and browsing for an image. Please be aware, a group photo, or a photo with you wearing helmet etc will not be accepted and may result in you not appearing on your game day roster.

As well as photo upload you will also need to complete any outstanding profile details, including your emergency contact.



You then need to select a club. Clicking on select club will pop up a club finder window.

Creating a new BAFA contact football membership

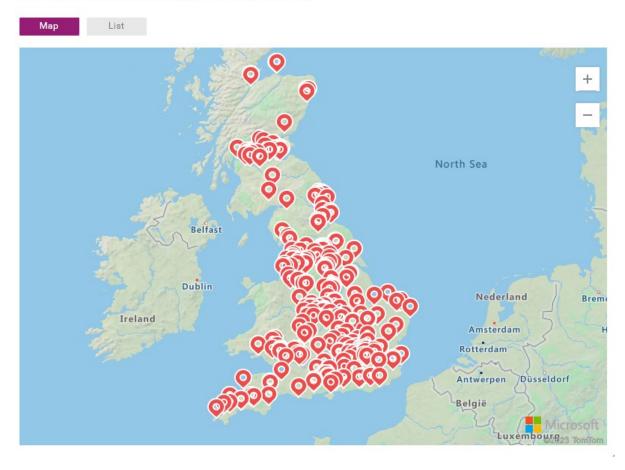


To use the club finder, you can either enter the club name or search by post code.

Not all teams have entered their post code on their club profile, so we recommend leaving the post code field blank, and setting the drop down box for radius of search to 'all clubs' as shown in the example below. If this still doesn't bring up your chosen club, try switching from map view to list view and re-entering your club name.Please make sure you click on the right club as these locks it in once you have selected.

Club Finder				\times
Search club name or leave blank	Town or Postcode	All Clubs	÷	۹

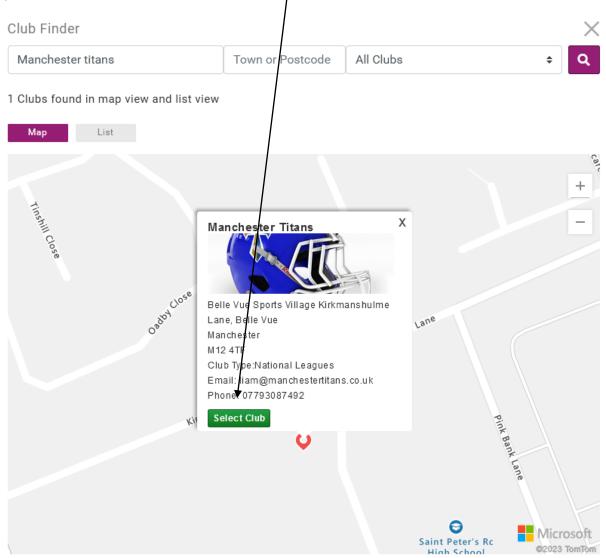
296 Clubs found in map view and 356 Clubs in list view



Creating a new BAFA contact football membership



Once you've found your chosen club, click on select club to set it as your primary club on your profile.



Your next step is to buy a membership. Five options are now available to you.

- Contact is for players of all levels of contact football only
- Adult / NWFL trial membership is for our practice only trial membership
- Coach is for coaches only
- Player coach should be purchased by members intending to both play and coach, even if this will be with different teams.
- Non-coaching staff is for roles such as gameday manager, physiotherapist, statistician etc).

Creating a new BAFA contact football membership



Select the appropriate option for the team you want to register for. Your will then be presented with something that looks like this:

	🔔 MY PROFILE						
	PROFILE MEMBER D	Select Club 🔕					
	Categories > Member > Cont	act					
TEST TEST	Contact routball	AMERICAN FOURBALL	AMERICAN FOUTBALL	BR. AMERI	* TEST		
✓ test@test.com	Benefits • Affiliated Member of BAFA	Benefits Affiliated Member of BAFA 	Benefits Affiliated Member of BAFA 	• Affiliatec	(i) 🖂		
2	BAFA Insurance	BAFA Practice Only Insurance	BAFA Insurance	• BAFA Ins			
🕈 test, test	 Team linking BAFA Membership Support 	Valid until 31 March	 Team linking BAFA Membership Support 	BAFA Me			
Create Family							
Add Family Member	SELECTED	Adult Contact / NWFL Trial	Coach	Play			
	Team:		×				
	Height (Feet/Inches):	AZBD Test Associate Adult Contact	*				
	Weight (Stones/Pounds):		*				
	Nationality		Q *				
	Please upload Proof of Id	entification (ID) Add Proof of ID	•				
	passport or birth certificate only.	red. Accepted forms now driving licence, ast 1 active or pending approval entry					

Clicking on an option then gives you a couple of drop down boxes to choose from including selecting your team. If a team does not display here, make sure you have selected a club first.

Please ensure that you complete the drop-down sections as well as ID upload section. Members under 16 will also need to confirm parental consent.

The system requires 1 form of ID to be uploaded. Documents accepted include:

- UK Driving License
- Passport
- Identity Card
- Birth certificate

Please add any reference numbers included on the document. If no reference number is available, please enter xxxx. If your document does not include valid from/expiry dates please enter todays date. The expiry date will automatically be populated with the date that we will require your ID to be updated.

If you are under 18 we will accept parental details as proof of address. Under 18s can also upload their Bus or Train pass, Student card or Young Scot card.

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A pending approval message will then appear on the screen if your ID has been successfully uploaded. This can be ignored at this time. Scroll down and select finish. You will then be taken to the payment page.

Checkout & P	ayment									
				Order Rev	riew 2	Confirm Payment				
elow is a summar	y of your order, please	review and 1	nen select a p	ayment option						
Orde	r Summary								Pa	y with Card
Total items Item saved for later		1							VISA DISC	
_{Net Total} Total (GBP)	£40 £40.									
										TRemove Al
ITEM SUMMARY							QTY	NET TOTAL	TAX	TOTAL
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ITEMS SAVED FOR L	ATER (0)								Hide save	ed items 💽
								£	Update	
	Order Summary				ry					
								Total items		

Please check to see if all details are correct and that the correct fee has been applied.

You can find a full list of <u>fees</u> on the BAFA website. Please follow the onscreen instructions to complete your payment. There will be an option to print your invoice confirmation once you have made your payment. You will also receive your confirmation via email. If you have any questions, please do not hesitate to contact registrations on <u>registrations@britishamericanfootball.org</u>

Additional ID requirements for non-UK nationals

Due to insurance requirements, individuals applying for BAFA membership who are not UK nationals must be able to produce proof of normal residency in the UK. Normal residency is defined by our insurers as residing or planning to reside for over six months in the UK with permission to stay. Exceptions include those residents in the UK on military assignments and students on a valid and current student visa.

We require proof of residency from non-UK nationals to be loaded into the membership system and be approved before a membership can be purchased - examples (not exhaustive) of the

Creating a new BAFA contact football membership



suitable documentation are:

- A valid biometric residence permit (BRP) or current passport, endorsed to show they're allowed to stay in the UK. The permit of passport endorsement should be current, in the individual's name and issued by the Home Office, and needs to show that the individual has one of the following: indefinite leave to enter or remain in the UK, no time limit to their stay in the UK, a time limit to their stay in the UK of six months or more, a certificate of entitlement to the Right of Abode, exemption from immigration control
- A UK Government immigration status online share code showing settled or pre-settled status or right to remain
- A digital or non-digital certificate of application to the EU Settlement Scheme
- A full and current UK photocard driving licence
- A recent HMRC tax notification such as a tax assessment, statement of account or
- notice of coding
- A local authority tax bill where the individual is named
- A current benefit book or card or original notification letter from the Department of Work and Pensions
- A recent utility bill (gas, electricity or landline telephone) where the individual is named.

For members from within the common travel area, a valid passport or drivers licence issued in the Republic of Ireland, the Isle of Man, and the Channel Islands. (Please note – this does not include British Overseas Territories)

Valid and current documentation proving that one of the two exceptions apply such as a student visa or copies of military orders.

For under 18s who may not have such documentation, any of the above in a parent/guardian's name showing the same address as the individual will be accepted.

The following are examples of documentation that is NOT acceptable to prove residency:

- A tenancy agreement or rent card
- A bank statement
- A bill or statement for anything other than gas, electricity or landline telephone
- Any other letter sent through the post or any pictures of received mail
- A photo of an email from a school or university
- A provisional driving licence
- Membership cards for example, gym membership or supermarket discount cards