

# BUCS American Football



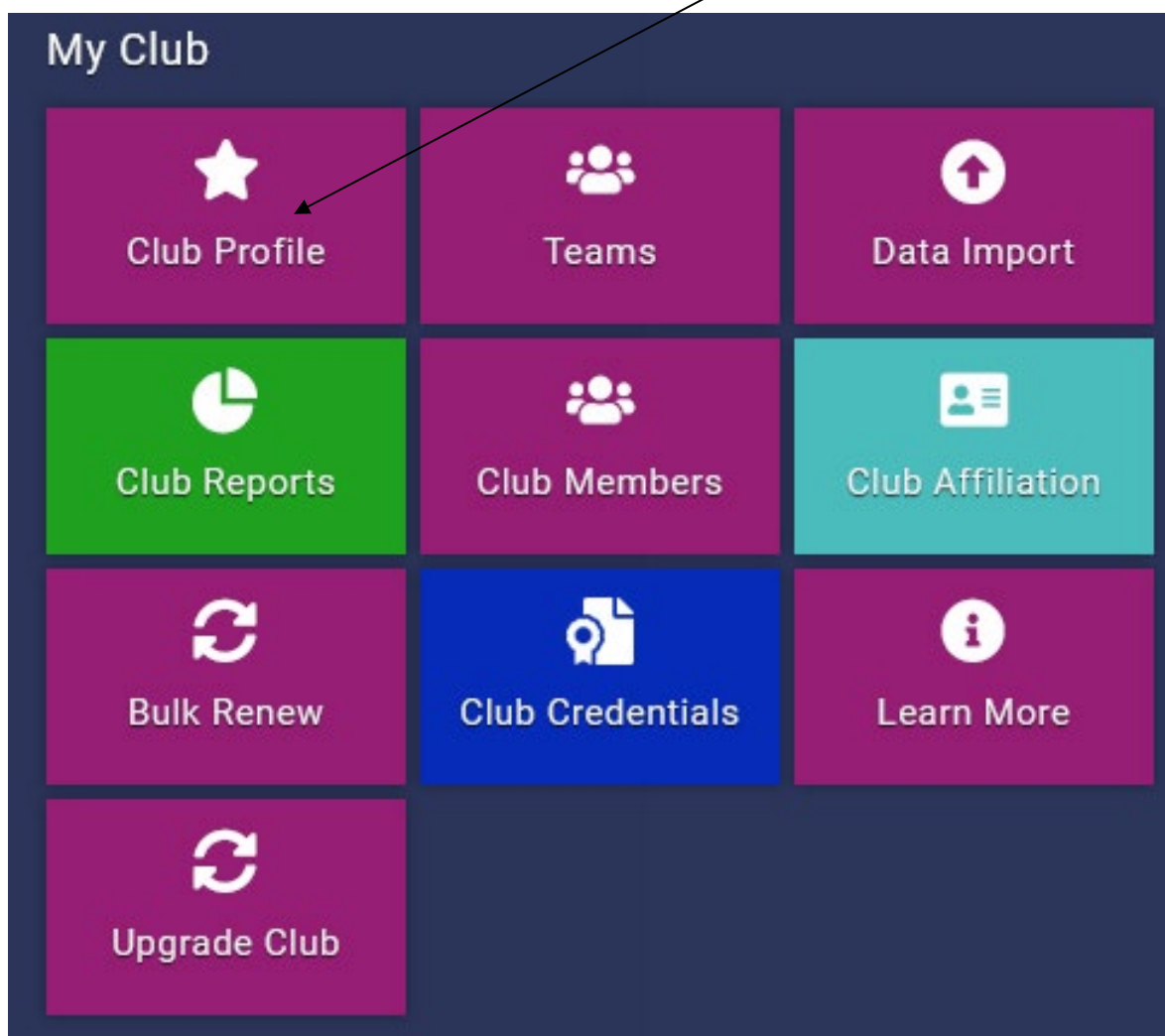
## How to run your Coaches and Sideline Personnel Roster Report

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Please note – you are advised to use a laptop or desktop PC to download and print your BUCS American Football Coaches and Sideline Personnel Roster. You must hold Club Admin permissions on your university club in order to access this.

### How to run your roster report

Login to the JustGo registration system and then click on the purple 'Club Profile' tile.



# BUCS American Football

## How to run your Coaches and Sideline Personnel Roster Report



Select Club Details.

Edinburgh Napier University Knights  
Broomhouse Road, Edinburgh, EH11 3UY

CLUB CHECKLIST

- ★ CLUB PROFILE
- GO! CLUB DETAILS
- GO! CLUB AFFILIATION

Club Profile

★ CLUB PROFILE GO! CLUB DETAILS CLUB MEMBERS GO! CLUB AFFILIATION CREDENTIALS CLUB FAMILY

Basic Details  
Review and update club's basic details

Update Details

★ Edinburgh Napier University Knights (CL000338)

University

Broomhouse Road

Edinburgh

EH11 3UY

@ americanfootball@napier.ac.uk

www.facebook.com/EdinburghNapierKnights

Then click on reports.

Edinburgh Napier University Knights  
Broomhouse Road, Edinburgh, EH11 3UY

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BAFA

BAFA Profile

GROUND FACILITIES CHANGING FACILITIES GROUNDS/VENUES REPORTS COVID-19 OFFICER

Select your team: Edinburgh Napier University Knight

**Team Roster**  
A list of all members linked to this team

**Authorised Club Members**  
A list of all authorised members across all teams

**Emergency Contact Details**  
All members with emergency contact details

Click on the yellow 'Download' button.

The roster report should appear in your downloads tab or as a pop-up box. If this is not happening, in the first instance please check your browser doesn't have a pop-up blocker activated. Please check your roster to make sure it is correct.

Should there be any discrepancies or if you don't have the correct access permissions, please contact [registrations@britishamericanfootball.org](mailto:registrations@britishamericanfootball.org) as soon as possible.