

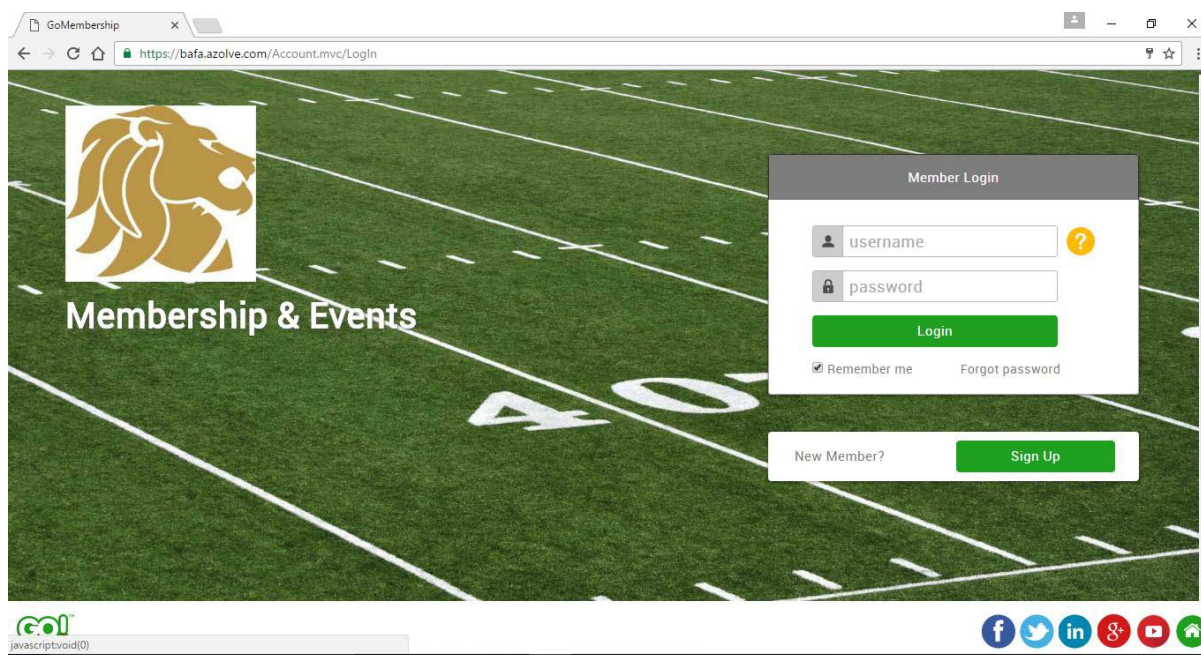
BAFA National Leagues



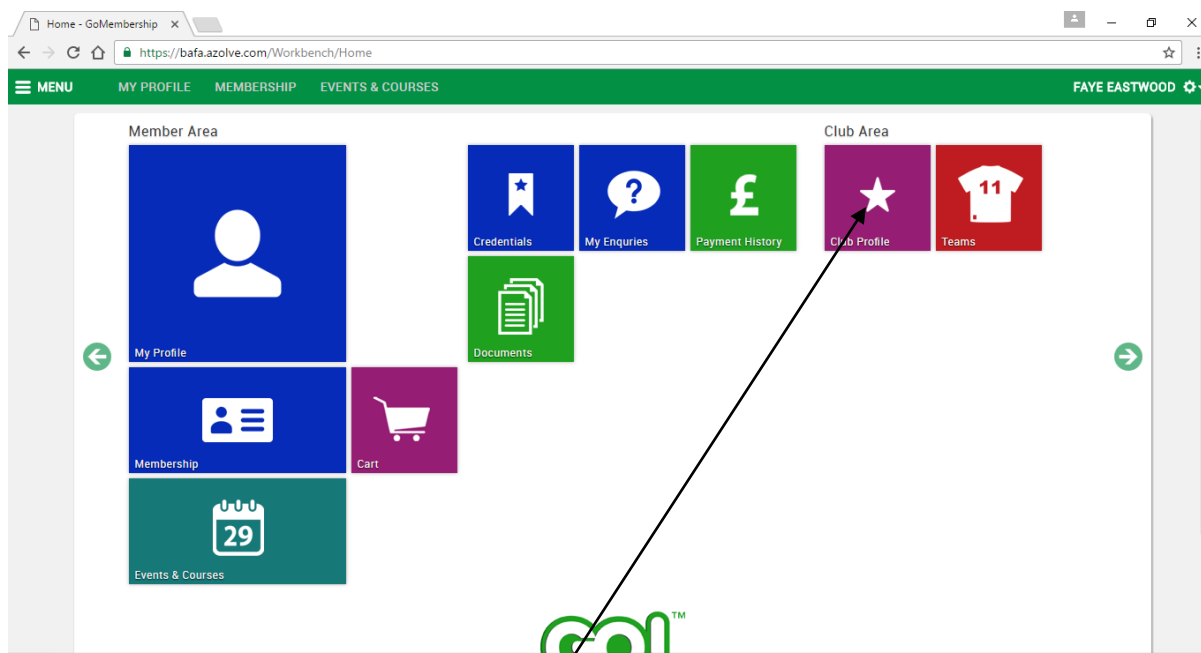
Team registration

Note – you must be a club administrator to have the permissions required to register your team. To request this status, please contact the registrations team.

Go to bafa.azolve.com and enter your user name and password to login.



You will then be taken to a page like this:

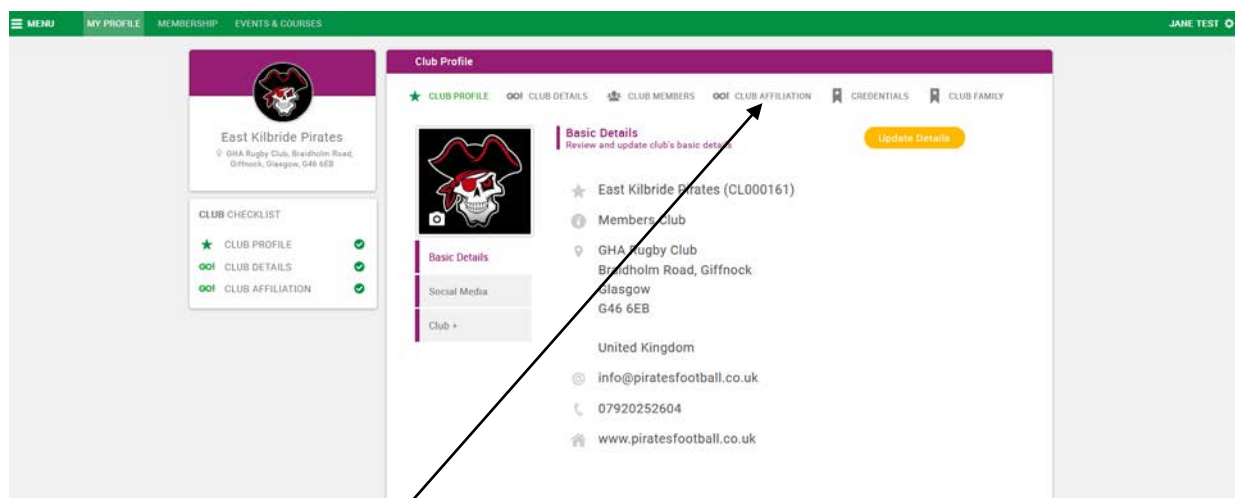


To register your team, click 'Club Profile'

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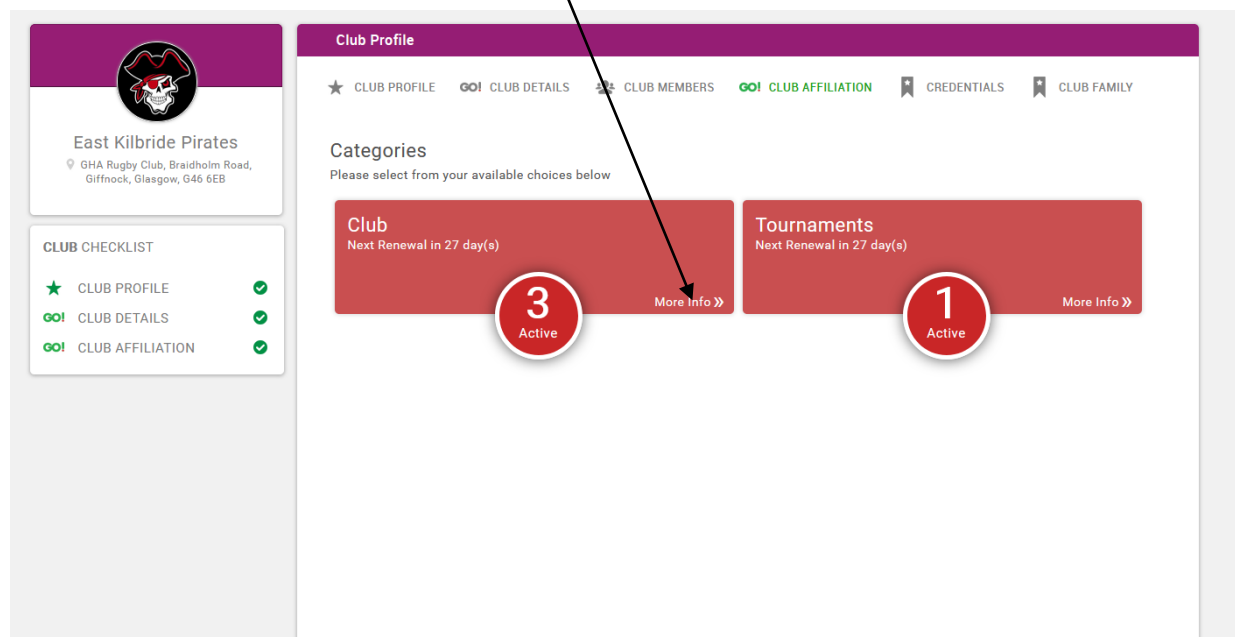


Team registration



Then click on 'club affiliation'

You will then see a page like this. Click on 'more info'.



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Team registration

Club Profile

★ CLUB PROFILE GO! CLUB DETAILS CLUB MEMBERS GO! CLUB AFFILIATION CREDENTIALS CLUB FAMILY

Back

Club Active | Expired

These are your active membership(s)

- Sapphire Contact Team**
Valid till: 02/09/2019
12 Months to expire
- Opal Flag Team**
Valid till: 11/06/2019
9 Months to expire
- Opal Flag Team**
Valid till: 30/09/2018
27 Days to expire

+ Add

Click on 'add' – then select contact or flag as appropriate.

Club Profile

★ CLUB PROFILE GO! CLUB DETAILS CLUB MEMBERS GO! CLUB AFFILIATION CREDENTIALS CLUB FAMILY

Back to summary

Club

Please select from your available choices below

- Contact**
Benefits
 - Affiliated Member of BAFA
 - BAFA Insurance
 - Team linking
 - BAFA Membership Support
- Flag**
Benefits
 - Affiliated Member of BAFA
 - BAFA Insurance
 - Team linking
 - BAFA Membership Support

BAFA National Leagues



Team registration

Once you have selected an option a drop-down box will appear. Select the team you wish to register and click on checkout.

The screenshot shows the 'Club Profile' page for East Kilbride Pirates. On the left, there is a club checklist with three items: 'CLUB PROFILE', 'CLUB DETAILS', and 'CLUB AFFILIATION', all marked as complete. The main content area shows the club's contact information and a list of teams to select from. A dropdown menu is open, showing the following options: 'East Kilbride Pirates Women's Sapphire', 'Hamilton Buccaneers youth flag', 'Hamilton Buccaneers Youth Contact', 'East Kilbride Pirates Youth Flag Development (Youth Flag)', 'East Kilbride Pirates Youth Contact', 'East Kilbride Pirates Women's Opal', 'East Kilbride Pirates Junior Contact', and 'East Kilbride Pirates Adult Contact'. A 'Checkout' button is located at the bottom right of the page.

You will then be asked if you want to pay now, or renew another team. If you have multiple teams in your club you can renew these in the same transaction.

The screenshot shows a modal dialog box with a teal information icon and the text 'Pay now or renew another team?'. Below the text are two buttons: 'Pay now' and 'Renew another'. The 'Renew another' button is highlighted in teal. In the background, the club checklist from the previous screenshot is visible.

Once you have selected all the teams you want to renew, select pay now and you'll be directed to the payment screen. Please check details are correct, then follow the onscreen instructions to pay.

Once your payment has gone through you will see a confirmation page and receive a confirmation email. Please note, this can take a few minutes to arrive.

Any problems please contact registrations@britishamericanfootball.org